Electricity Department Government of Puducherry

User Manual for Consumer Registration

This document covers user manual for consumer registration

1 Consumer Registration

i. User clicks on "Consumer Registration" menu. Consumer Registration window opens.

புதுச்சேரி அரசு Government of Puducherry பேன் பென் குலச்சு கார்	புதுவை மின்துனை Electricity Departme எதுறை ே cricity Depa	^உ சவைகள் artment Serv	ices		Font Size: A- A A+			
And Home	Services +	 Quick Payment	Cheque/DD Challan	Let Consumer Registration	∳ 0 Log In			
		Online submission	of New service Connection i	s live now <u>Click to Apply</u>				
	To visit Electricity Department's - Main Website							
Welcome to Electricity Department website								
	About the Site							
This website enables citizen of Puducherry UT to pay electricity bills (Current Consumption Charges) quickly, easily, anytime and from anywhere. At first it breaks the barrier to pay electricity bills only in the respective area counters. Various modes of payment are enabled for the convenient of public. Citizen can pay through Cash and PoS at counters, net banking, credit card, debit card, IMPS, NEFT/RTEGS and BBPS. Payment history, receipts may be available online to consumers. Shortly other services viz. Meter Reading, Billing, name change, new connection and change of services etc also available. Purpose: To facilitate electricity department Puducherry, Claim its monthy current concumption due from the consumers and collect the dues through Cash and PoS at counters, net banking, credit card, debit card, IMPS, NEFT/RTEGS and BBPS Scope : To Generate current consumption charges claim to consumers on regular basics and to maintain payment details for accountability. Intended audience :Officials and consumers of electricity department UT of Puducherry.								

ii. User enters mobile number and captcha and click on "Generate OTP" button. OTP sent to mobile number.

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	😭 Home	Services +	Quick Payment	Cheque/DD Challan	es Consumer Registration	+D Log In
				Consumer Registration	11	
		Step 1: Verify your Mobile	Number		Step 2: Create Your Password	1
		1		Create a New Consumer		
		Mobile Number				
		🐣 Enter	mobile number			
		Enter Captcha	the above captcha	2345	»6	

iii. User enters OTP and clicks on "Confirm OTP" button to verify mobile number.

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Arr Home	Services +	🐡 Quick Payment	Cheque/DD Challan	🚢 Consumer Registration	+>) Log In
			Consumer Registration		
	Step 1: Verify your Mobile	e Number	Step 2: Create Your Password		
			Create a New Consumer		
	Mobile Number 9566 OTP * 39983	r * 270765 81	Sconfirm OTP		

iv. User **gets** successfully OTP message opens. User clicks on "**okay**" button.



v. User enters all required fields and clicks on "Confirm" button to create password.

	A Home	Services +	Quick Payment	Cheque/E)D Challan	😩 Consumer Registration	+¥3 Log In
			Cons	umer Passv	vord Confirm	ation	
Step 1: Verify your Mobile Number					Step 2: Create Your Password		
		Create a New Co	onsumer		Password	d Requirements	
Phone Number 9566270765					New Password should meet the following requirements Should be greater than or equal to eight character Contains at least one special (non-alphanumeric) character 		
Name *	1				Contain Contain New Pa Should	is at least one number is at least one lower and one upper case ssword cannot be one of your last three not contain consecutive or identical nur	alphabet recent passwords nbers
Passwoi	rd *						
•				۲			
Confirm	n password						
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vi. User successfully created message opens. User clicks on "okay" button.

பதுச்சேரி அரசு பதுவை மின்துன Government of Puducherry Electricity Department மின்துறை கே Electricity Department	^ண சவைகள் artment Serv	vices		Font Size: A-	A A+
Home Services +	🐡 Quick Payment	Cheque/DD Challan	Consumer Registration	+) Log in	
		LOG IN			
	User Name Pass Suc Enter Captol	ansumer Email ID / Dept User N ccessfull! essfully CreatedI CCLSTA Forget your Password? New Consumer? Consumer Regis	ame OKAY		